

EXPERIENCED ATTORNEY / GS-905-14/15
U.S. DEPARTMENT OF JUSTICE
CRIMINAL DIVISION
OFFICE OF OVERSEAS PROSECUTORIAL DEVELOPMENT,
ASSISTANCE AND TRAINING
12-CR-OPDAT-034

The Office of Overseas Prosecutorial Development, Assistance and Training (OPDAT), Criminal Division, U.S. Department of Justice, seeks an experienced Assistant United States Attorney, Department of Justice Trial Attorney, or State Prosecutor to serve as the Washington, D.C. based Attorney Advisor for OPDAT's Partnership for Growth program in El Salvador. This assignment is for a term of 14 months with the possibility of extension, contingent on the availability of funding. This position is a reimbursable detail or term appointment. Conditions of the detail will be handled on a case by case basis and will require an agreement between the gaining and losing components.

About the Office:

The mission of the Criminal Division's Office of Overseas Prosecutorial Development, Assistance and Training (OPDAT) is to develop and administer technical and developmental assistance designed to enhance the capabilities of foreign justice sector institutions and their law enforcement personnel. This assistance is administered in order to enable those institutions and their personnel to more effectively combat terrorism, organized crime, corruption, financial crimes, and other types of crimes, such as the non-proliferation of weapons of mass destruction (WMD) and their means of delivery, as well as other forms of conventional proliferation in a manner consistent with the rule of law. The assistance is also administered to enable those institutions and their personnel to more effectively cooperate regionally and with the United States in combating such crimes.
<http://www.usdoj.gov/criminal/opdat>

Responsibilities and Opportunities Offered:

The Attorney Advisor and staff will carry out foreign criminal justice sector development and technical assistance programs and will work closely with OPDAT's Legal Advisor(s) in El Salvador working on the Partnership for Growth initiative. Duties include the responsibility to develop and manage resources within detailed program budgets and cost estimates, and to employ systems of internal control in order to monitor the results, impacts and financial soundness of programs. Working with the OPDAT headquarters staff, including the Regional Director for Latin America and the Caribbean, the Attorney Advisor also coordinates with officials in the Department of State, the U.S. Agency for International Development, and operational law enforcement agencies, as well as with in-country U.S. and foreign authorities, to assure that the

assistance program meets the needs of the host country, and supports Departmental and U.S. policy objectives.

Required and preferred Qualifications:

Applicants must be an experienced Assistant United States Attorney, Department of Justice Trial Attorney, or State Prosecutor, possess a J.D. degree and be an active member of the bar in good standing (any jurisdiction). Be duly licensed and authorized to practice as an attorney under the laws of a State, territory, or the District of Columbia. The minimum requirement for post J.D. legal experience for this position is four or five years. The applicant must have the ability to function effectively in an international, multi-cultural environment; possess excellent interpersonal and management skills, communicate effectively orally and in writing; and possess extensive prosecution experience. Spanish fluency is required.

Travel:

Occasional travel, both within and outside the country may be required.

Salary Information:

Current salary level and years of litigation experience will determine the appropriate salary at the time of appointment. Compensation will be at either the General Schedule GS-14 or GS-15 level. The exact salary within these levels vary based on many factors including duty location and the type of appointment. The Washington D.C. salary ranges for these levels during 2012 are: GS-14: \$105,201 - \$136,771 per annum; GS-15: \$123,758 - \$155,500 per annum. Base salary table and locality pay tables for all U.S. locations for 2012 can be found at: <http://www.opm.gov/oca/10tables/indexGS.asp>.

Please note: If the position is filled by detail there is no change to base pay.

Location:

This position will be located in Washington, D.C.

Application Process

Interested applicants should obtain the concurrence of their supervisor, Section Chief, Office Director, or U.S. Attorney for a minimum one-year detail to OPDAT. All candidates should submit a resume and cover letter highlighting relevant skills and experience to both Robert Lipman, Program Manager, Latin America and the Caribbean, and Laurel Glenn, Administrative Officer. The email addresses are :

Robert.Lipman@usdoj.gov
Laurel.Glenn@usdoj.gov

Deadline date: Applications for this position will be accepted until the position is filled.

Relocation Expenses: Relocation expenses are not authorized.

Internet Sites: For information about the Criminal Division, see www.usdoj.gov/criminal/index.html.

For other attorney vacancy announcements, see www.usdoj.gov/oarm/attvacancies.html

Department Policies: The U.S. Department of Justice is an Equal Opportunity/Reasonable Accommodation Employer. Except where otherwise provided by law, there will be no discrimination because of color, race, religion, national origin, politics, marital status, disability, age, sex, sexual orientation, status as a parent, membership or non-membership in an employee organization, or on the basis of personal favoritism. The Department of Justice welcomes and encourages applications from persons with physical and mental disabilities. The Department is firmly committed to satisfying its affirmative obligations under the Rehabilitation Act of 1973, to ensure that persons with disabilities have every opportunity to be hired and advanced on the basis of merit within the Department of Justice. This agency provides reasonable accommodation to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please notify the agency. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

It is the policy of the Department to achieve a drug-free workplace and persons selected for employment will be required to pass a drug test which screens for illegal drug use prior to final appointment. Employment is also contingent upon the completion and satisfactory adjudication of a background investigation. Only U.S. citizens are eligible for employment with the Executive Office for Immigration Review and the United States Attorneys' Offices. Unless otherwise indicated in a particular job advertisement, non-U.S. citizens may apply for employment with other organizations, but should be advised that appointments of non-U.S. Citizens are extremely rare; such appointments would be possible only if necessary to accomplish the Department's mission and would be subject to strict security requirements. Applicants who hold dual citizenship in the U.S. and another country will be considered on a case-by-case basis.

There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of Justice considers veterans' preference eligibility as a positive factor in attorney hiring. Applicants eligible for veterans' preference must include

that information in their cover letter or resume and attach supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty and other supporting documentation) to their submissions. Although the “point” system is not used, per se, applicants eligible to claim 10-point preference must submit Standard Form (SF) 15, Application for 10-Point Veteran Preference, and submit the supporting documentation required for the specific type of preference claimed (visit the OPM website, www.opm.gov/forms/pdf_fill/SF15.pdf for a copy of SF 15, which lists the types of 10-point preferences and the required supporting document(s). Applicants should note that SF 15 requires supporting documentation associated with service-connected disabilities or receipt of nonservice-connected disability pensions to be dated 1991 or later except in the case of service members submitting official statements or retirement orders from a branch of the Armed Forces showing that his or her retirement was due to a permanent service-connected disability or that he/she was transferred to the permanent disability retired list (the statement or retirement orders must indicate that the disability is 10% or more).

The Department of Justice cannot control further dissemination and/or posting of information contained in this vacancy announcement. Such posting and/or dissemination is not an endorsement by the Department of the organization or group disseminating and/or posting the information.